

What is an Acceptance Test Plan?

A test to ensure users
will accept your software if...

...it meets their requirements.

What are the Benefits of User Acceptance Testing?

1. Describes the capabilities being tested
2. Identifies the requirements verified by the Acceptance Test Plan
3. Enables user to determine if the product meets specifications



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When is an Acceptance Test Plan Used?

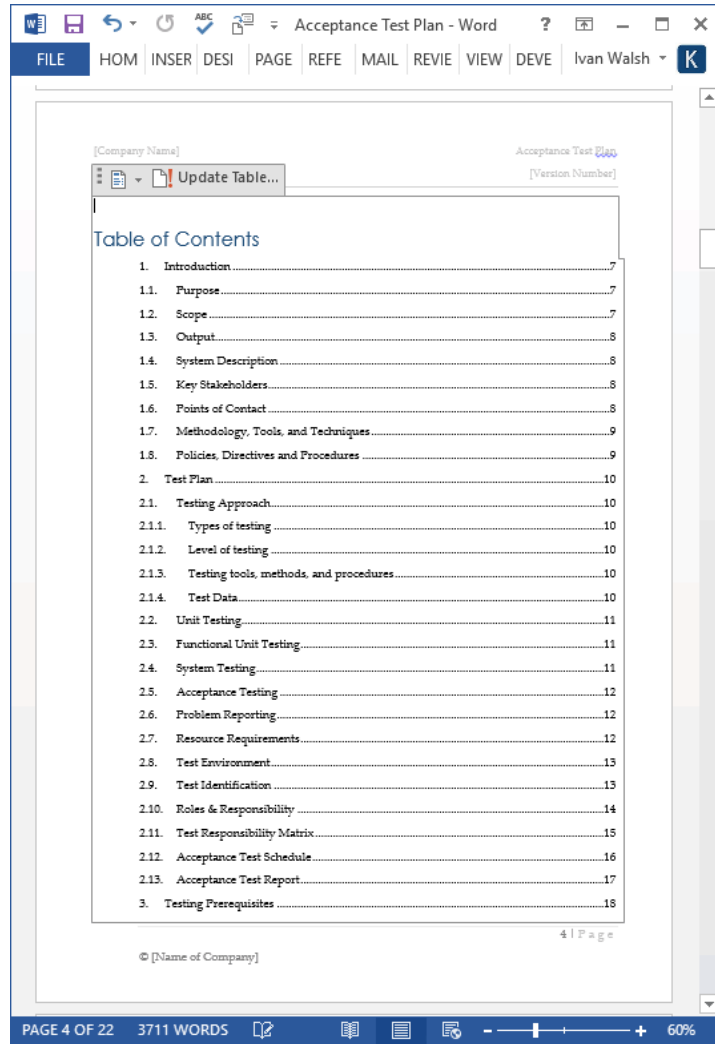
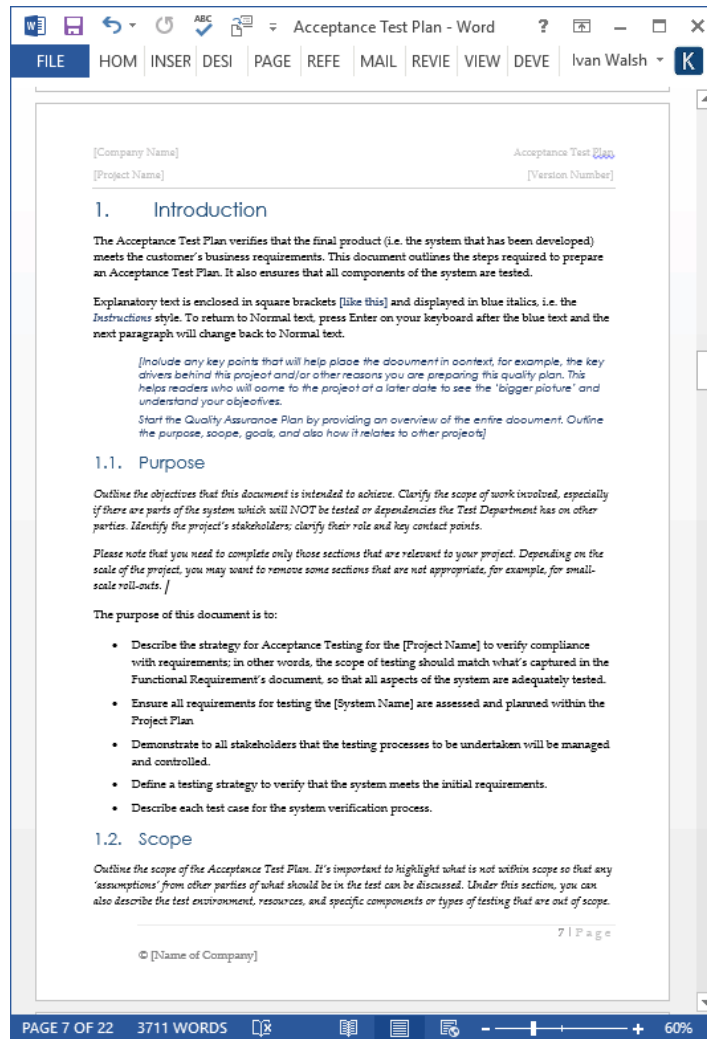


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During the **software testing process**.

- It ensures that all features and functionality are correctly tested.
- It confirms that the system meets the technical requirements.

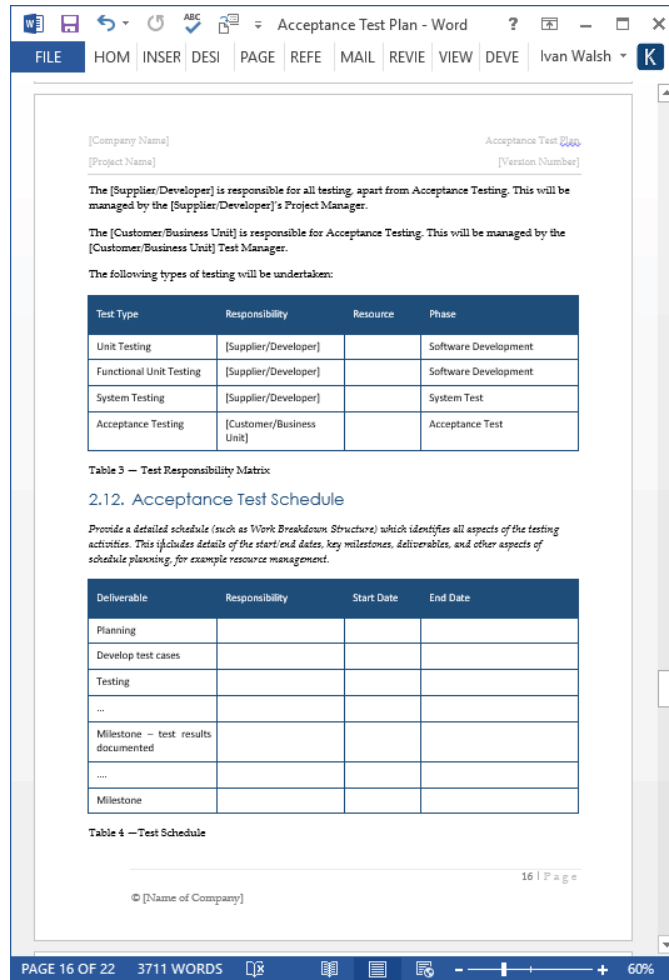
Who's involved in the Acceptance Test Plan?



- Test Manager
- QA Manager
- Project Manager
- Development Manager
- QA Engineer
- Documentation Manager
- IT Manager
- System Administrator



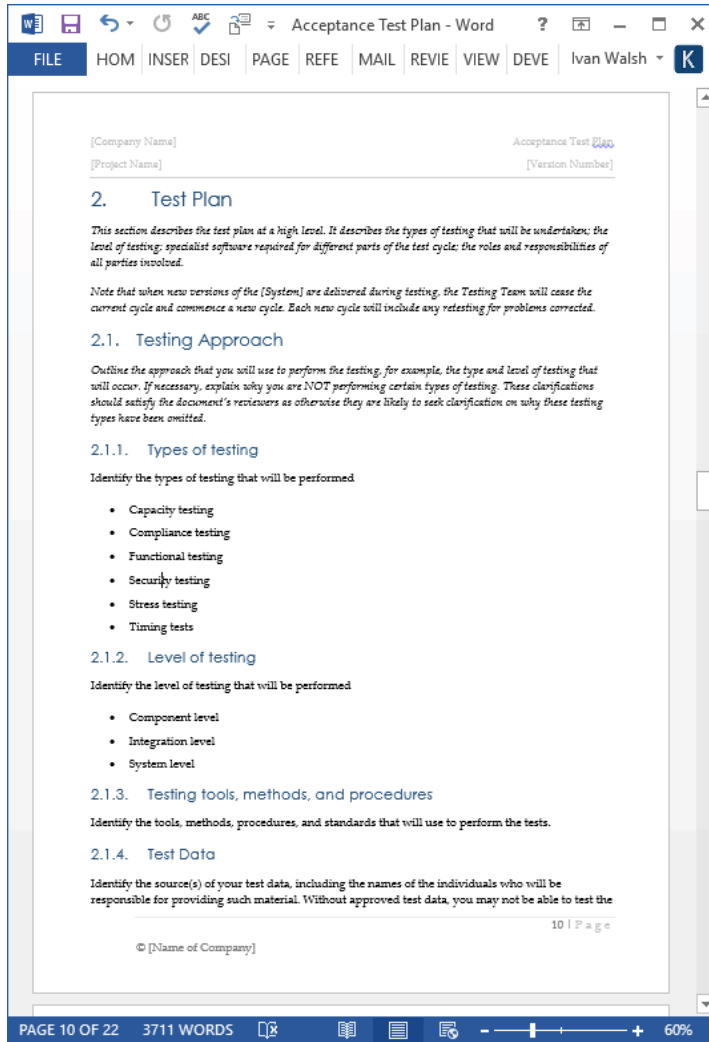
What's the purpose of an ATP?



It describes the:

- Features to be tested
- Pass/fail criteria
- Approach to testing
- Roles and responsibilities
- Resource requirements
- Schedules

What goes into the Test Plan?



In Chapter 2, Test Plan, include the following:

- 2.1 Testing Approach
 - 2.1.1 Types Of Testing
 - 2.1.2 Level Of Testing
 - 2.1.3 Testing Tools, Methods, And Procedures
 - 2.1.4 Test Data
- 2.2 Unit Testing
- 2.3 Functional Unit Testing
- 2.4 System Testing
-
- 2.12 Acceptance Test Schedule
- 2.13 Acceptance Test Report



How do I document the Testing Procedures?

[Company Name] Acceptance Test [App]
[Project Name] [Version Number]

4. Testing Procedure

4.1. Test Schedule

Outline the schedule of tests. This table may be attached as an appendix. Prepare a high-level schedule for each testing task. Identify the resources required for each activity and proposed contingencies for resource replacements.

Test Date	Items to be tested	Resources

Table 5 – Schedule

4.2. Test Results

Detail the process of documenting the test results

Summarize the results of your testing. To do this, use the table below to capture details including any relevant comments.

Test #	Description	Result / Code	Comments
1			
2			
3			

Table 6 – Summary of Results

Test results will be documented by [Identify Resource]. The Test Manager is responsible for collation and review etc.

Code	Description
N	Not tested
A	Acceptable

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© [Name of Company]

In Chapter 4, Test Procedures, include the following:

- 4.1 Test Schedule
- 4.2 Test Results
- 4.3 Review Of Test Results
- 4.4 Corrective Action
- 4.5 Acceptance And Release
- 4.6 Suspension Of Testing
- 4.7 Documentation
- 4.8 Conclusion
- 4.9 Sign-Off Criteria

The aim is to **verify** that your software
meets **customer expectations**
and...

Want to learn more?

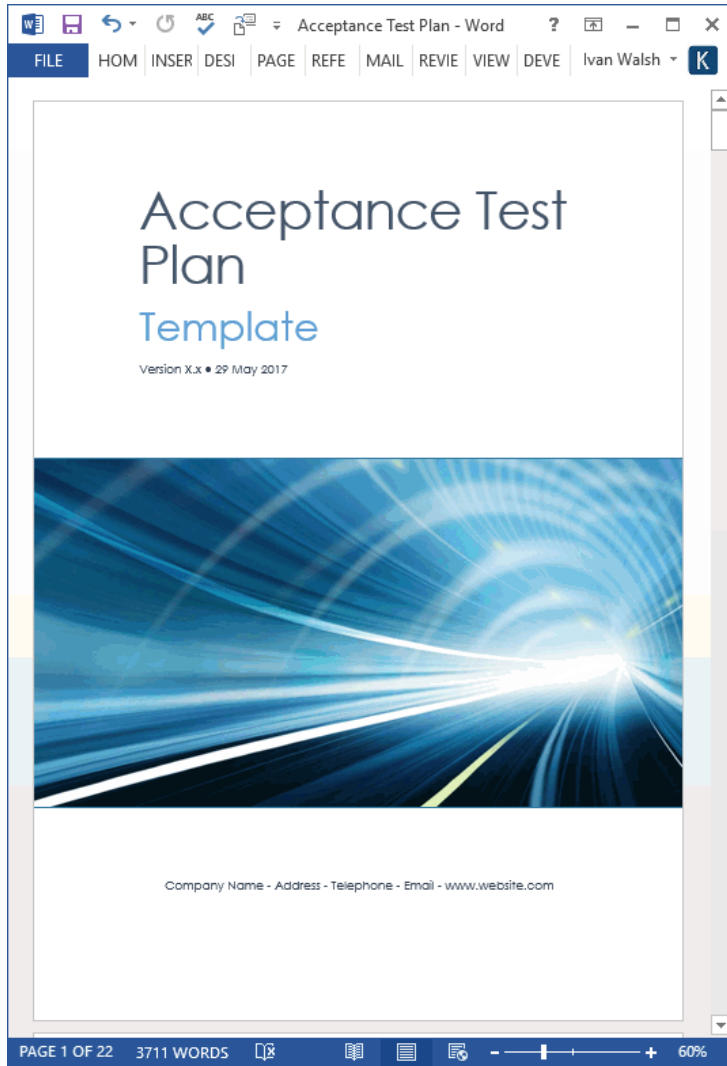
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- Instructions & Guidelines
- Sample text to get started
- MS Word
- 22 pages